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20 NOV 1972

**MEMORANDUM FOR: Deputy Director for Support**

**SUBJECT : Office of Personnel Report - Week Ending  
17 November 1972**

**1. Position Management:**

25X1A  
a. A meeting was held with OC officials on position structure for the new Project [REDACTED] Communications Staff. Also, a discussion was held with the Chief, Equipment Engineering Branch/SCD/OC concerning the functions of the new Skylink (Staff Satellite Commo System).

b. Work on the 1973 Staffing Complement for the Office of Computer Services has been completed and a memo on survey findings has been developed for transmission to the DD/S&T.

25X1A  
2. Details: Two stenographers have been selected for a 90-day detail to the Medical-Health Unit of the Presidential Inaugural Committee. They are reporting to the Committee today, 20 November.

3. Summer Interns: [REDACTED] met with OER officials to assist them in mapping plans for the recruitment of more black economists for the Summer Intern Program.

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4. UBLIC Drive: Last week we reported that our drive to enroll additional employees under UBLIC coverage may be coming to an end. Notwithstanding, the total number of applications increased by 22 last week in contrast to 16 the previous week. A complete report follows:

- a. Total number of applications: 288
- b. Number of new applications: 238
- c. Number of applications for increase of UBLIC coverage: 50
- d. Amount of increase of coverage in force: \$6,220,000
- e. Average age of applicant: 38 yrs. 6 mos.
- f. Number of male applicants: 241
- g. Number of female applicants: 47
- h. Breakdown of applicants by age groups:

21-25 years	16	41-45 years	70
26-30 years	34	46-50 years	43
31-35 years	61	51-55 years	21
36-40 years	43		

- i. Breakdown of applicants by Directorate:

DCI - 3	DDS - 88	DDP - 67
DDI - 102	DDS&T - 28	

/s/Harry B. Fisher

Harry B. Fisher  
Director of Personnel

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OD/Pers [redacted] dpm (20 Nov 72)

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